



The Pharmacy Professionals' Guide to Résumés, CVs and Interviews (Reinders, The Pharmacy Professional's Guide to Resumes, CVs & Interviewing)

Thomas P. Reinders

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The 3rd edition of this popular resource for student pharmacists and pharmacy professionals provides step-by-step instructions on preparing a résumé, curriculum vitae (CV), and cover letters and on preparing for an interview. This is a valuable resource for anyone seeking employment in the pharmacy field. The start-to-finish approach walks the reader through each phase of the process, providing helpful advice and sample forms along the way. A chapter on planning a career path in pharmacy is new to this edition. **KEY FEATURES:** • Updated sample résumés and CVs for pharmacists and technicians in a variety of settings, including a community pharmacy, a hospital, and academic and industry environments.

- Concise tips for writing and formatting effective résumés and CVs, including electronic versions.
- New chapter on planning a career path in pharmacy.
- Tables that simplify selecting applicable action verbs, keywords, and other useful material when preparing professional documents.
- Nuts-and-bolts guidance for making the most of interviews.
- Nearly 20 pages of sample interview questions.
- Carefully researched lists of prime resources, Internet sites, and other reference works.

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